

## **WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – May 8, 2014**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

## **MINUTES**

### **1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Ward called the meeting to order at 7:01 p.m. Board members present were:  
Mr. Geiger, Mrs. Knight, Mr. Ward and Mr. Parisio. Board members absent: Mr. Munguia
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Mr. Shively.

### **2. AGENDA/MINUTES**

- 2.1 Approve the Minutes of the Regular Meeting of April 3, 2014. Mr. Geiger moved, seconded by Mr. Parisio, to approve the April 3, 2014 Regular Meeting Minutes.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

- 2.2 Approve the Agenda for May 8, 2014. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Agenda for May 8, 2014.

**AYES: Geiger, Knight, Ward & Parisio**

**NOES: None**

**ABSENT: Munguia**

**MOTION PASSED: 4-0-1**

### **3. PUBLIC COMMENTS - None**

### **4. REPORTS**

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports.

- 4.2 **Principals**

**(WHS) Ms. McLaughlin reported:**

- This is a very busy time of year getting ready for the upcoming fair and graduation.
- The destination prom to Napa was very successful. The students were very well behaved and everyone had a great time. The only complaint she heard was that the evening ended too early.
- The Chico Enterprise Record sponsored a Hall of Fame for the top senior athletes in the area. She congratulated Greg Dicharry and Ali Brunner for being chosen as the WHS Athletes of the Year.
- During their collaboration meetings the staff has been investigating block scheduling with the intent of going to longer class periods with fewer classes during the day. Teachers have been visiting other schools with block scheduling.
- WHS will need to hire some new teachers next year so she and Dr. Geivett attended the CSU-Chico Recruitment Fair and said it was very successful.

**(WIS) Mr. Sailsbury reported:**

- Their site is finishing up their field testing. He said it was a new experience and they learned from it and hope it helps them be more effective next year. The CST Science test for 8<sup>th</sup> graders has also been completed.
- Open House was held on April 16<sup>th</sup> – it went well, although the turnout was light.
- On April 18<sup>th</sup> they had a night-time spring dance. The students enjoyed it and he thanked Di Abold and the “Painted Ladies” for helping put it on.
- The Fighting Cardinal Band will be marching on Saturday in the Lamb Derby Parade.
- Next Tuesday several WIS students will participate in the Glenn County Track Meet.
- The district’s instructional consultant, Adolfo Melara, will be at WIS on May 15<sup>th</sup> to visit classrooms with their site coaches and also with the administration.
- Mr. Huntley will take the CJSF club to U.C. Berkeley on May 28<sup>th</sup> to tour the campus.
- The WIS Graduation will be on June 5, 2014 at 7:30 p.m. at the WHS Football Field.

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**(MES) Mrs. Brown reported:**

- She reported that on April 17<sup>th</sup> they had a huge turnout for their Open House – standing room only for the music performances. She thanked Mrs. Street, Mr. West, and also the parents for coming out. She also commended the teachers for being there and having their classrooms in tip top shape. Round Table Pizza, a bake sale booth, and a Measure R booth were also there to help make the evening successful.
- Her site is also finishing up with testing and she said the computer lab worked beautifully. She thanked Evelyn Niehues for coming in early during testing to help set up the library and also Connie Funke, their site testing coordinator for doing a great job.
- Some fifth graders will be participating in the upcoming Glenn County Track Meet. Mrs. Brown thanked Mrs. Cirigliano for coaching around 50 students and doing it on her own time.
- Adolfo Melara will be coming to the school site next week to work with the instructional coaches and walk around with the administration to the classrooms.
- She is looking forward to riding on the Measure R float in the Lamb Derby Parade on Saturday.

**(WCHS) Dr. Geivett reported:**

- Dr. Geivett reported that their enrollment is now at 25 students.
- He stated that he was deferring his report to Mr. Prinz and his students, Sam Gomez and Shirley Cabrera who are going to give a presentation on their activities with the Willows Care Center patients. He stated that he has promised the Board that he would have Mr. Prinz and his students come and share some of their experiences with them.
  - Mr. Prinz gave a power point presentation on their community service project with the residents of the Willows Care Center. He gave a little history on community service. He shared slides of the students and residents showing their walks in the park, working on art projects together, building birdhouses, sharing in barbeques and watching movies. His motive when he started this partnership was to show the students how to give back to the community in which you live. Mr. Prinz stated that he thinks the students get as much out of their community service as the residents – they really enjoy their time with the residents of the Care Center.
  - Shirley Cabrera, 11<sup>th</sup> grader, shared with the Board that she enjoys spending time with the residents and also volunteers at the Care Center through the Yes Program so she is able to spend additional time with them. She told the Board that she hopes to obtain her CNA license and then go on to become a nurse. She enjoys listening to the stories they share with the students.
  - Sam Gomez, also an 11<sup>th</sup> grader, showed some of the Christmas ornaments and planters the students made for the residents. He explained how he involved the residents when they worked together on art projects and how they were able to build relationships. He said the patients really look forward to having the students come each week.
  - Mr. Prinz explained that after spending time with the residents the students had an assignment of writing down their reflections. He shared some of the reflections with the Board. He said that they have pushed as many as 22 residents in the park at one time. He shared some pictures of the end of the year picnic from last year and said this year's picnic will be held on May 30<sup>th</sup> at 11:00 a.m. He invited the board members to attend.
  - Both students shared their opinions with the Board about how much they appreciate WCHS and the flexibility of the school's schedule so they could take care of their children and/or work. They both said through the community service project they have learned respect and enjoy some of the simpler things in life.

**4.3 Director of Business Services – Mrs. Beymer reported:**

- She attended a conference in Redding on Friday regarding the release of the tool to calculate our revenue with the new LCFF. She will also be attending the May Revise in Sacramento regarding the Governor's Budget.
- She stated she was very happy with our P-2 Attendance Report – we are only down 6.87 ADA between last year at P-2 and this year at P-2. The two previous years we were down 54.17 and 53.84, so hopefully we are beginning to level off.
- We have received our first PG&E bill with the solar project being up and running for an entire month. In 2010/11 during the same time period, the bill for those three meters was \$14,815.00 (3-year average was \$12,000.00) and this month it was \$58.00. She said it won't be a big windfall of money for the district, but will definitely save the environment and we will have adequate money set aside to make our installments to pay down the QZAB loan. The solar company explained to the district that we would over produce for a while and then it would come down to where it should be, but they do guarantee at least 95%. John Alves had told her we will bank anything over a 100% to be used on overcast/cloudy days.

**4.4 Director of Categorical Programs – Mrs. Perez reported:**

- She has been very busy organizing and gathering information for the LCAP so she can bring it next month to the Board. To gather the information they have met with the District School Leadership Team, the Budget Committee, each of the School Site Councils, held a Parent Bilingual Meeting and two stakeholder meetings. She shared that there has also been a survey on the website and they included that information from people not able to attend one of the meetings. Now that she has all the information, her task is to work along with Dr. Geivett and Mrs. Beymer to complete the document and make sure the plan is fiscally sound so they can bring back the preliminary plan to the Board on June 12<sup>th</sup>. It will be available for the public to preview and hopefully be ready for approval by the Board on June 26, 2014. Most of the suggestions that came from this exercise will be included in the LCAP. Some were enlightening suggestions on areas the District needs to concentrate on so improvements can be made for the future.
- This has been a busy month for testing – the SBAC, CSTs and CMAs will be finished up by the end of next week.
- A question was asked by the Board if all seniors had passed the California High School Exit Exam (CAHSEE) and Ms. McLaughlin informed the Board that a few seniors were still waiting on results.

**4.5 Superintendent – Dr. Geivett reported:**

- He thanked Mrs. Perez for organizing all the meetings for the different stakeholders and Mrs. Beymer for her hard work on the budget piece of the LCAP. He said that he will be asking the Board to have a special meeting on June 12<sup>th</sup> to have a preliminary look at the LCAP and the budget connected to those programs. Later in the meeting he will ask the Board to move a scheduled meeting to the following week so there is adequate time to look over the documents.
- John Alves was nominated for the KIXE Channel 9 service award. He won the award and was on camera which was a little out of his comfort zone. It was a special night and he congratulated John again on this well-deserved award.
- Last month he attended the SSDA conference and heard a lot on the LCFF, LCAP, the budget and possible legislative changes. A lot of topics that directly affect smaller districts such as transportation, budgeting, and how to attract viable candidates were discussed.
- He enjoyed all of the Open Houses.
- The solar project's operation and maintenance agreement has been officially completed and signed by both IEC and the District.
- He is pleased with the push on Measure R. He thanked Jim and Ann Lambert as the co-chairs, but stated that there are a lot of great people stepping up to the plate and doing fantastic things with promoting Measure R. At Lamb Derby there will be a Measure R float and booth at the park. More signs and pins will be handed out and later on in the month the committee will be knocking on more doors.

**4.6 Governing Board Members****Mr. Parisio:**

- His wife helped chaperone the prom and said it was great to see all the kids be together as a group and thought it was a huge success.
- Spring sports season has been moving right along.
- Next week is the fair and the kids begin showing their animals on Wednesday with the auction on Saturday.

**Mrs. Knight:**

- She has helped out with the Measure R campaign and she thinks that the Board should write a letter in support of Measure R with all five signatures on it as a final push in the campaign because it is a very good cause for our community.

**Mr. Geiger:**

- He encouraged everyone to attend the fair not only in support of the FFA/4H Auction but also to check out the student projects – wood, metal, art, photography, etc.
- He attended the Open Houses and thought they were well received.
- He gave “kudos” to our Ag teachers. He said he is a proud parent this evening because his daughter had the North State Sectional slating speech this evening and won. She is now the FFA North Sectional Reporter. This is the first time in a long time that a member has gone on beyond the chapter level.
- He was happy to be on the Ag hiring committee and said Ms. McLaughlin has narrowed it down to two qualified candidates to replace Mr. Xanthus.

**Mr. Ward:**

- He agrees that a letter from the Board as a unit is a good idea for the Measure R campaign because there is still a lot of misinformation out in the community. He really likes seeing the Hispanic signs out on the lawns because the Hispanic population is a huge part of our district.
- Dr. Geivett also wanted to thank the entire management team for all of their help along with the support from the community members on the Measure R campaign. On May 13<sup>th</sup> the City Council will meet and have placed on their agenda a resolution in support of Measure R

**5. CONSENT CALENDAR****A. GENERAL**

1. Accept donation from Round Table Pizza in the amount of \$690.68 for the 8<sup>th</sup> Grade Class Fundraiser.
2. Accept donation of a new portable sound system at WIS from the Monday Afternoon Club.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #13-14-33 through #13-14-37 to attend school in the WUSD for the 2013/14 school year.
2. Approve Interdistrict Request for Student #14-15-06 to attend school in the WUSD for the 2014/15 school year.
3. Approve Interdistrict Request for Student #13-14-65 to attend school in another district for the 2013/14 school year.
4. Approve Interdistrict Requests for Students #14-15-06 through #14-15-08 to attend school in another district for the 2014/15 school year.
5. Approve 2014/15 textbook lists for all WUSD schools (MES/WIS/WHS/WCHS).

**C. HUMAN RESOURCES**

1. Accept resignation from Mark Olsen, WIS Certificated Teacher, effective June 7, 2014.

**D. BUSINESS SERVICES**

1. Approve budget revisions.
2. Approve warrants from 4/2/14 through 4/30/14.
3. Approve ASB Quarterly Reports. (MES/WIS/WHS)

Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar.

**(CONSENT VOTE)**

**AYES:**           **Geiger, Knight, Ward & Parisio**

**NOES:**           **None**

**ABSENT:**       **Munguia**

**MOTION PASSED:** **4-0-1**

**6. DISCUSSION/ACTION CALENDAR****A. GENERAL**

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 0460	Local Control and Accountability Plan
BP 3100	Budget
BP 3110	Transfer of Funds

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

At this time this was an information only item – no action was taken.

2. **(Action)** Approve a Special Meeting on June 12, 2014 and change the date for the June 2014 Regular Meeting from June 19<sup>th</sup> to June 26<sup>th</sup>. Mr. Geiger moved, seconded by Mr. Parisio, to approve a June 12, 2014 Special Meeting and to change the June 19<sup>th</sup> Regular Meeting to June 26, 2014.

**AYES:**           **Geiger, Knight, Ward & Parisio**

**NOES:**           **None**

**ABSENT:**       **Munguia**

**MOTION PASSED:** **4-0-1**

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve prospective graduates from WIS. Mr. Geiger moved, seconded by Mr. Parisio, to approve the 2014 WIS prospective graduates.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
2. **(Action)** Approve prospective graduates from WHS. Mrs. Knight moved, seconded by Mr. Geiger, to approve the 2014 WHS prospective graduates.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
3. **(Action)** Approve prospective graduates from WCHS. Mrs. Knight moved, seconded by Mr. Geiger, to approve the 2014 WCHS prospective graduates.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
4. **(Action)** Approve Resolution #2013-14-14, Lincoln's Birthday Observance. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution #2013-14-14. Roll call vote was taken.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
5. **(Action)** Approve the disposal/surplus of the attached list of district-wide vans. Mrs. Knight moved, seconded by Mr. Geiger, to approve the disposal/surplus of the attached list of district-wide vans.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**

**C. HUMAN RESOURCES**

1. **(Action)** Approve Resolution #2013-14-15; Establishing May 14, 2014, as California Day of the Teacher. President Ward read aloud the above referenced resolution. Mr. Ward moved, seconded by Mr. Geiger, to approve Resolution #2013-14-15. Roll call vote was taken.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
2. **(Action)** Approve Resolution #2013-14-16; Classified Employees Week, May 18-24, 2014. President Ward read aloud Resolution #2013-14-16. Mr. Ward moved, seconded by Mr. Parisio, to approve Resolution #2013-14-16. Roll call vote was taken.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
3. **(Action)** Approve employment of Certificated personnel for 2014/15. Mr. Geiger moved, seconded by Mrs. Knight, to approve employment of Certificated personnel for 2014/15.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**

4. **(Action)** Approve employment of Classified and Confidential personnel for 2014/15. Mr. Geiger moved, seconded by Mrs. Knight, to approve employment of Classified and Confidential personnel for 2014/15.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
5. **(Action)** Approve employment of Management personnel for 2014/15. Mrs. Knight moved, seconded by Mr. Geiger, to approve employment of Management personnel for 2014/15.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
6. **(Action)** Approve employment of Derek Soeth and Geoffrey Bateman for Maintenance Department Summer Help. (funded by Deferred Maintenance Fund) Mrs. Knight moved, seconded by Mr. Geiger, to approve employment of Derek Soeth and Geoffrey Bateman for Maintenance Department Summer Help (funded by Deferred Maintenance Fund).  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**

#### D. BUSINESS SERVICES

1. **(Action)** Transfer Revenue for Deferred Maintenance. Mrs. Beymer addressed the Board and stated that the \$60,453 she is requesting be transferred represents the amount coming in under the LCFF which was previously identified for deferred maintenance purposes.  
**AYES:** Geiger, Knight, Ward & Parisio  
**NOES:** None  
**ABSENT:** Munguia  
**MOTION PASSED: 4-0-1**
2. **(Discussion/Possible Action)** Fiscal and Program Sustainability Plan. Mrs. Beymer addressed the Board and said that there seemed to be some confusion after last month's meeting so she cleaned up the document a bit and removed items that were duplicated or redundant. On Page 4 she has provided a running total on items that the Board has taken action on and the date of approval is also listed. Rotation of the district-wide vans was discussed. She added Page 5 which shows historical action that didn't necessarily need board action. No action was taken.

#### 7. ANNOUNCEMENTS

- 7.1 May 7-11, 2014 - Lamb Derby festivities.
- 7.2 The Glenn County Fair is from May 14-18, 2014. The Educators' Hall of Fame Ceremony takes place on Saturday, May 17, 2014 at 8:00 a.m. in Flaherty Hall.
- 7.3 May 26, 2014 is a district-wide holiday.
- 7.4 The following are the dates and times for the 2014 Graduations:

Willows Community High School	Wed., June 4, 2014	10:00 a.m.	WHS Cafeteria
Willows Intermediate School	Thurs., June 5, 2014	7:30 p.m.	WHS Football Field
Willows High School	Fri., June 6, 2014	7:30 p.m.	WHS Football Field
- 7.5 There will be a Special Board Meeting on June 12, 2014, at 7:00 p.m. at the Willows Civic Center, if approved per Item 6A-2.
- 7.6 The next Regular Board Meeting will be held on June 26, 2014, at 7:00 p.m. at the Willows Civic Center, if approved per Item 6A-2.

#### 8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS – None

At 8:24 p.m., the Board took a short recess after the Regular Board Meeting before going into Closed Session. President Ward stated he will report out in Open Session upon the conclusion of Closed Session.

**9. CLOSED SESSION**

Closed Session began at 8:36 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator:  
Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

**10. RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:50 p.m., the meeting reconvened to Open Session. President Ward reported out:

Item 9.1: Information and update given by the Superintendent.

**11. ADJOURNMENT**

The meeting adjourned at 8:51 p.m.